

<h1>Meeting Notes</h1>		Meeting: Water Environment Governance Group	
Attendees: Richard Powell (Chair), Barry Bendall, Graham Dale, Mike Jeffries, Mike Madine, Clare Deasy, Stephen Thompson, Laura Kennedy		Date: 21/01/22	Location: MS Teams
Apologies: Kim Wallis, Melissa Lockwood		Distribution: Attendees and Apologies	
Note: A full set of documents is available in the Water Environment Governance Group Teams Site			
No.	Agenda Item and Notes		
1	<p>Introductions</p> <p>RP welcomed all to the meeting. ML and KW sent their apologies.</p>		
2	<p>Review of Actions</p> <p>The action log was presented. All actions have been completed and the action log is cleared.</p> <p>There was some discussion around the previous action relating to ODI returns on WINEP-related schemes and whether any reward would be affected if the project is not signed off. CD reported to the group that NW had agreed an internal reporting process to allow separate recording of fully signed off projects and delivered projects awaiting full sign off (e.g. WINEP Year 5 schemes as baseline elements) which would allow NW to meet its in-year targets. MM also advised that a discussion had been held with finance around annual investment and that the ODI reward-reinvestment issue is covered. RP suggested that it would be good to record the process followed.</p>		
3	<p>ODI Update and Scorecard Reporting</p> <p><u>Scorecard and Project Plans</u></p> <p>CD presented an update on the scorecard. The Y2 performance is expected to be 3km short of the internal target due to a legacy scheme in ESW (Coldfair Green) rolling over to Y3. The Y3 internal target is 58km.</p> <p>CD shared the plan of Y2 projects in delivery. Two risks were also highlighted relating to potential deliverability issues with partners at Bocking Blackwater (3.8km) and Marden Quarry (1km), which could see these projects move into Y3.</p> <p>CD also shared the list of Y3 projects in development. BB suggested that it would be helpful to have a column on this table showing the amount of re-investment generated by a project.</p> <p>ACTION: WEI Team to add finance information including re-investment to project summary tables.</p> <p>ST shared a view of the draft web portal and invited feedback:</p>		

- The portal includes layers for completed projects and also for opportunity areas.
- RP queried whether the portal is available on the NW / ESW website. ST confirmed the portal is available on the main NWG website and shared a link.
- MJ queried the large opportunity polygon shown on the ESW example. ST advised this was a National Trust catchment scheme.
- BB queried the intended users of the portal. ST advised that partners and internal colleagues are the primary audience although it is publicly available so that interested customers could also view.
- BB queried whether people are able to export data from the portal themselves. ST advised that this is not set up for self-service however if people request the data this could be provided. BB suggested that it would be good if people could self-serve, particularly for data on completed projects (rather than opportunity polygons).

ACTION: ST to speak to portal developers about adding a self-service export feature for completed projects for stakeholder and partner use.

RP queried whether customers are able to view the completed projects. This is on the company NWG website, which is available to be accessed by customers, but not specifically targeted at customers. CD noted that the WE Team is currently developing the customer engagement area of the WE Communications plan, and this aspect can be included in the work.

ACTION: WEI Team to discuss how the completed projects on the portal can best be shared with customers, liaising with the Customer team.

GD suggested that it would be helpful to have supporting information on how to use the portal. ST advised that the preceding pages on the website include this information.

Y2 Delivery Update

ST provided an update on Y2 projects underway in the NW area:

- Wilder Coast – activities have been taking place as part of World Wader Watch alongside other events.
- Low Barns – the engagement hub is under construction and activities are ongoing. Further feasibility works looking at the removal of a weir on the main River Wear have also been facilitated through involvement in the project.
- Derwent Reservoir – interpretation boards, a bench, fences and tree planting are among the works completed.
- Catch My Drift – lots of activities and engagement ongoing, alongside a feasibility study that could identify upstream future opportunities.

CD provided an update on the Y2 projects underway in ESW:

- Mardyke – three new ponds, two scrapes and a footpath have been created, with events also being held.
- Hanningfield Fishing Lodge – works include a new carpark, picnic and reptile house.

GD raised that it would be good to share with the WEGG when activities are taking place on the project sites so that people could attend. Other partners agreed.

ACTION: WEI Team to share details of upcoming activities on project sites with WEGG, and add this activity to the communications plan.

4	<p>Year 3 Project Approvals</p> <p>ST and CD presented Y3 projects for approval.</p>
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Tarset Ford Fish Passage

- BB queried whether footpath resurfacing was included in the project as this was included in the monitoring section of the project form. ST advised this needed to be updated – the project does not include footpath resurfacing as it utilises existing surfaces and paths.

ACTION: ST to update the monitoring section of the Tarset Ford project form.

DECISION: WEGG agreed to approve the Tarset Ford project.

Ebchester Riverside Access

- GD asked which capital investment the scheme was linked to. ST advised this was a sewer collapse project 600m to the south.
- MJ confirmed support for the project however raised a potential safety issue with people walking onto the weir.
- BB suggested that it would be good to include more detail on benefits provided in addition to improved access, such as the pond, when the Evidence Pack is produced.
- MJ queried whether NWG owned the scrubland near to the STW. ST confirmed this was the case and is managed by the Conservation team.

DECISION: WEGG agreed to approve the Ebchester project.

Haltwhistle Riverside Park

This was approved as a good project with no comments from the group.

DECISION: WEGG agreed to approve the Haltwhistle project.

Holywell Water Environment Improvements

- MJ advised that access to this site is difficult due to being a steep sided site so any improvements to access would be supported.
- RP queried whether the funding would contribute to the new vehicle. ST advised that funding from NWG would be for materials and training with the vehicle being funded separately. BB also felt that funding assets would require a new discussion, supported by RP – the aim is more around biodiversity and access etc. than providing assets. ST confirmed that the funding would include a chainsaw that is required for the group to undertake the activities. RP felt this would be acceptable however funding vehicles would be beyond this. CD suggested that a contribution to something that facilitates the work of a group may be appropriate. RP suggested these matters are reviewed on a case-by-case basis.

DECISION: WEGG agreed to approve the Holywell project.

Diss Water Environment Improvements

- RP shared his support for the project.
- BB queried which partner the NWG funding would be provided to as the EA is listed as a partner on the form. The group were happy to proceed on the basis that the funding would not be provided to the EA and KW provided confirmation of this following the meeting.

	<ul style="list-style-type: none"> GD raised that Frenze Beck is shown on the map however this has already been claimed. CD confirmed that there had been no double counting but the project was included on the map to show relative proximity. <p>ACTION: KW to confirm payment partner as lead delivery partner for the Diss project.</p> <p>DECISION: WEGG agreed to approve the Diss project.</p> <p><u>Eye Way of Healing</u></p> <ul style="list-style-type: none"> GD noted that the predominant work is around access, however the stream in this location is ripe for improvement. GD encouraged consideration of further opportunities to improve more on the west of the project, as there is an imbalance in the reward achieved for this section of the project in relation to the proposed works there. The eastern section of the project looks good. GD suggested that there may be opportunity to work with Anglian Water as Yaxley STW is nearby. RP also queried whether more value could be added at the western end of the project. <p>ACTION: CD to discuss the Eye project with KW and for KW to explore further opportunities here and bring the project back to the group after review.</p> <p>DECISION: Eye project not approved but to be reviewed and returned to the group in revised form.</p>
5	<p>AOB</p> <p>A Doodle Poll has been shared to agree future meeting dates. RP raised an issue with time zones on the poll. CD commented that this is a bug in Doodle which the sender cannot control. If the time zone is manually reset to Europe London the times should revert to sensible working hours. Given the confusion, LK proposed to email the group for preferences.</p> <p>ACTION: LK to email the group re: preferences for future meeting dates.</p>